

Madison Township

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Reorganization Meeting Minutes

January 3, 2017

7:00 PM

The January 3, 2017 reorganization meeting was called to order at 19:00 by Michelle Densberger. Also attending the meeting were Glenn Titman and Terry Rider.

Employees in attendance: Secretary Lutcavage

Guest in attendance: Nancy Welliver & Gary Williams.

Appointment of Temporary Chair – Terry Rider

Motion by Michelle Densberger – Second by Glenn Titman. Motion carried

Motion: Appoint Terry Rider as temporary chairman

Nomination and Election of Chairman – Michelle Densberger

Motion by Glenn Titman 2nd by Terry Rider. Motion carried

Motion: Appoint Michelle Densberger as Chairman of the Supervisors.

Nomination and Election of Vice-Chairman – Glenn Titman

Motion by Terry Rider 2nd by Michelle Densberger. Motion carried

Motion: Appoint Glenn Titman as Vice Chairman of Supervisors

Appointments/Re-appointments:

Secretary/Treasurer – (2016 - \$13.50) – Beverly Lutcavage \$15.00 per hr.

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Reappoint Beverly Lutcavage as Secretary-Treasurer at a rate of \$15.00 per hr.

Assistant Secretary – Tabled to be filled in the future as needed.

Road Foreman (Road Master) – Terry Rider

Motion by Glenn Titman 2nd by Michelle Densberger. Motion carried

Motion: Reappoint Terry Rider as Road master

Full time Truck Driver/Heavy Equip. Operator Rate (2016 - \$13.75) - Tabled to be filled in the future as needed.

Part time Truck Driver/Heavy Equip. Operator Rate (2016 – \$13.50) – To be split into 4 categories

P/T Unskilled Laborer – (2016 -\$10.00) - \$10.25

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Set rate for unskilled laborer at \$10.25 per hr.

P/T Semi-Skilled Laborer - \$13.75

Motion by Terry Rider 2nd by Michelle Densberger. Motion carried

Motion: Set rate for semi-skilled laborer at \$13.75 per hr.

P/T Truck Driver/Equipment Operator - \$14.50

Motion by Terry Rider 2nd by Glenn Titman. Motion carried

Motion: Set rate for truck driver/equipment operator at \$14.50 per hr.

P/T Skilled Laborer Truck Driver/Heavy Equipment Operator - \$15.00

Motion by Terry Rider 2nd by Michelle Densberger. Motion carried

Motion: Set rate for skilled laborer truck driver/heavy equipment operator at \$15.00 per hr.

Hilner Sewer Operator (2016 - \$45 Bi-Weekly) – Rob Bower - \$45 bi-weekly

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Rob Bower as Hilner Sewer Operator at \$45 bi-weekly

Police Chief (2016 - \$13.00) – Jonathan Swank - \$13.25

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Jonathan Swank as Police Chief at \$13.25 per hr.

P/T Patrolmen (2016 - \$12.50) - \$12.75

Jennifer Alexander

Jared Bangs

William McKenna

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Jennifer Alexander, Jared Bangs & William McKenna and set part time patrolmen rate at \$12.75 per hr.

Building Permit Officer (2016 - \$15.25) – Chris Bower - \$15.25

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Chris Bower as building permit officer at \$15.25 per hr.

Ordinance Enforcement Officer – Chris Bower - \$15.25

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Reappoint Chris Bower as ordinance enforcement officer at \$15.25 per hr.

Planning Commission

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Reappoint member whose term is up

Planning Commission Secretary – Michelle Densberger

Motion by Glenn Titman 2nd by Terry Rider. Motion carried Michelle Densberger Abstained from voting

Motion: Reappoint Michelle Densberger as secretary of the planning commission and ask the Auditors to set the rate at \$12.00 per hr.

Municipal Authority

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Reappoint members whose term are up

Solicitor – Barry Lewis

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Barry Lewis as township solicitor

Engineer – Bassett Engineering

Motion by Terry Rider 2nd by Glenn Titman. Motion carried

Motion: To not appoint an engineer but to hire one as needed

EMA Coordinator – Jim Moser

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Reappoint Jim Moser as EMA Coordinator

EMA Assistant Coordinator – Alice Ringer

Motion by Glenn Titman 2nd by Terry Rider. Motion carried

Motion: Reappoint Alice Ringer as Assistant EMA Coordinator

SEO (2016 – Payment equal to charge) – Chris Bower – Payment equal to charge
Motion by Terry Rider 2nd by Michelle Densberger. Motion carried
Motion: Reappoint Chris Bower as SEO

Alternate SEO (2016 - \$15.50) – James McDeavitt Jr. - \$15.50 per hr.
Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried
Motion: Reappoint James McDeavitt Jr. as Alternate SEO at \$15.50 per hr.

Vacancy Board – Nancy Welliver
Motion by Terry Rider 2nd by Michelle Densberger. Motion carried
Motion: Reappoint Nancy Welliver to vacancy board

Depositories – First Columbia Bank
Motion by Michelle Densberger 2nd by Terry Rider. Motion carried
Motion: Continue to use First Columbia Bank as depository

COG Representative – Terry Rider
Motion by Glenn Titman 2nd by Michelle Densberger. Motion carried
Motion: Appoint Terry Rider as the COG Representative

Alternate COG Representative – Glenn Titman
Motion by Michelle Densberger 2nd by Terry Rider. Motion carried
Motion: Appoint Glenn Titman as Alternate COG Representative

TCC Delegate – Beverly Lutcavage
Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried
Motion: Appoint Beverly Lutcavage as Tax Collection Committee Delegate

AG Security Members – Richard Lyons, Eric Johnson, Ed Albeck
Motion by Michelle Densberger 2nd by Terry Rider. Motion carried
Motion: Reappoint Richard Lyons, Eric Johnson & Ed Albeck as AG Security Members

Other:

Set work week/Set pay periods/Set Vacation
Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried
Motion: Set work week as Monday – Friday 7:00 – 3:30, set pay period as Sunday thru Saturday on a biweekly basis, set vacation as stated in current handbook.

Certify Delegates to the State Convention –
Michelle Densberger, Terry Rider, Glenn Titman
Motion by Michelle Densberger 2nd by Terry Rider. Motion carried
Motion: Certify Michelle Densberger, Glenn Titman and Terry Rider as delegates to the state convention.

Voting Delegate – Terry Rider
Motion by Michelle Densberger 2nd by Terry Rider. Motion carried
Motion: Appoint Terry Rider as the voting delegate

Set Mileage (2016 – \$.45)
Motion by Glenn Titman 2nd by Michelle Densberger. Motion carried
Motion: Set mileage rate at \$.45

Treasurer's Bond - \$350,000.00
Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried
Motion: Set the treasurers bond amount at \$350,000.00

Recommend Pay to Board of Auditors for Supervisors employed by Twp. (2016 - \$16.00)
Motion by Glenn Titman 2nd by Terry Rider. Motion carried
Motion: Recommend to auditors that the working supervisor rate remain at \$16.00 per hr.

PSATS Dues - \$890.00

Motion by Terry Rider 2nd by Michelle Densberger. Motion carried

Motion: Pay 2017 PSATS annual dues

Hire Employees:

Jarrold Demott - \$14.50

Rob Densberger - \$14.50

Larry Hartzel - \$15.00

Jerry Masser - \$14.50

Martin Mercer – \$14.50

Thomas Reifendifer - \$15.00

Dean Seidel - \$15.00

Ronald Titman - \$13.75

Glenn Titman II - \$13.75

Randall Robbins – \$14.50

Michele Gresh – \$14.50

Brian Hilner – \$10.25

Nathan Han - \$10.25

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Rehire part time employees listed above at rates as listed.

2017 Meetings – 2nd Monday of each Month

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: Set meeting schedule at 2nd Monday of each month at 7:00 pm

Authorize to bid for Fuel and Hauling

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: Authorize secretary to bid for hauling of cinders, and heating and off-road fuel for the township shed and community center.

Motion by Glenn Titman 2nd by Terry Rider. Motion carried

Motion: Authorize secretary to bid for heating and off road fuel for the township shed and community center.

Tax Collector Wages – (2016 8%)

Motion by Michelle Densberger 2nd by Glenn Titman. Motion carried

Motion: To leave tax collector wages at 8%

Adjournment – Motion to adjourn at 20:37

Motion by Glenn Titman 2nd by Terry Rider. Motion carried

Respectfully submitted,

Beverly Lutcavage
Secretary-Treasurer