

MADISON TOWNSHIP

PO Box 620

Millville, PA 17846

570-458-0224

E-mail: madisontwp@pa.metrocast.net

October 23, 2019 BUDGET WORKSHOP MEETING MINUTES

The October 23, 2019 meeting of the Madison Township Supervisors was called to order by Dale Titman 1:00PM. Also attending the meeting was Terry Rider and Ron Sheatler.

Guests in Attendance: Bob Deihl, Sandy Whispell, Connie Crawford, Gary Williams

Ron Sheatler started with stating that he would like to conduct meeting as a corporate meeting that is directed towards large groups. He would like to hand out action items for specific people to have the answer ready for next meeting so that it can be budgeted for as necessary. His handout showed the income and expenses for 2017, 2018, and 2019, as well as some proposed figures for the 2020 budget. In the initial estimate of the budget, we were looking at income of \$494,500 and expenses of \$967,000. Ron is working on making this a balanced budget, which will make the expenses match the income.

*Action Item – to make the budget balance. The income looks good, but the expenditures need adjustments. Category 430's, highways and streets, seems to be the majority of the expenses. Need to obtain more information about the equipment grant that was applied for before the budget can be finalized. Terry Rider suggested that Rachel Young contact Taylor Farr, who is in charge of Bank Reimbursements.

*Action Item – Terry Rider is to check into a small truck for township use.

Bob Deihl questioned the amount of vac/hol paid out in 2019.

*Action Item – Rachel Young to look into the higher than normal amount of Vac/Hol paid in 2019.

Rachel Young informed them at the vacation payout for 2019 was done in January of 2019, raising the amount paid in 2019. Gary Williams questioned the two different accounts for in the chart of accounts for heating oil. He was informed that one of the accounts is for the Township Shed, and the other one may have been for the community center, but has not been used lately. Final Payment for the Volvo Excavator is due May 2020 in the amount of \$17,381.69. Sandy Whispell inquired what the interfund transfer was for. Rachel Young explained that it was a general journal entry made for a transaction that started in 2018 and ended in 2019. The entry was made to balance the accounts before the year could be closed. Ron Sheatler stated that Madison Township has 18 accounts open and he would like to eliminate most of those accounts without activity.

*Action Item – Rachel Young is to provide a year to date activity on the PLGIT account.


Sandy Whispell questioned what happened to the CDs that the township used to have. She was informed that the CDs were closed and put in the General Fund or spent. Ron Sheatler is inquiring if a check detail list is allowed to be handed out at the meetings. Gary Williams said he thinks it is a conflict of interest for Barry Lewis, Solicitor, to be representing both Hemlock Township and Madison Township with the Police agreement. A lengthy discussion proceeded on the Police Agreement and the annual charge for their services. Gary Williams suggests the Supervisors survey other townships on their solicitor to find someone that does not pose a conflict of interest working with the township. Connie Crawford inquired who our EIT Representative is since she is no longer doing it. Jena Pass is representing Madison Township at the EIT meetings. A lengthy discussion proceeded on the land offered to the township by Talen Energy. The 108 acres offered is in terrible shape and would take a rough estimate of \$50,000 to clean it up and, at least, another \$7,000 to maintain annually.

The next meeting was discussed to be held on November 6, 2019 at 1:00PM

Adjournment:

Motion by Ron Sheatler 2nd by Terry Rider at 2:10PM. Motion carried.

Respectfully submitted,



Rachel Young

Secretary/Treasurer