

Resolution 091321  
Madison Township  
Columbia County, Pennsylvania  
Public Comment Policy

RESOLVED, that all regular, work session, and special meetings of Madison Township shall be conducted according to the following order of business:

1. Call to Order
2. Pledge of Allegiance
3. Minutes of Previous Meeting
4. Treasurer's Report and Payment of Bills
5. Staff Reports
6. Old Business
7. New Business
8. Correspondence
9. Public Comment
10. Adjournment

FURTHER RESOLVED, that public comment at regular, work session, or special meetings shall be governed by the following rules and regulations:

- 1) Public comment may be limited to Residents/Taxpayers of Madison Township, Columbia County only.
- 2) Public comments are limited to Madison Township matters of concern, official action, or deliberation.
- 3) To address all issues on the agenda, a period of public comment shall be held at each meeting before each official action is taken by the board. The public is strongly encouraged to address all agenda items at the time they are raised in the meeting and prior to any vote on the matter.
- 4) A public comment period on any non-agenda items may be held at the end of the meeting.
- 5) The Chairperson shall preside over the public comment period(s) and shall facilitate the public comment period(s) including recognizing individuals wishing to offer comment.
- 6) Each speaker should provide his/her name and, if requested, their address.
- 7) The time allocated for public comment will be three (3) minutes per person unless extended by the Chairperson to allow reasonable opportunity to comment.
- 8) To raise an issue with the Board of Supervisors, the public is encouraged to contact the Township secretary at least forty-eight (48) hours in advance of the meeting to have the issue formally placed on the agenda. This will better enable the Board to handle the issue on the same evening that it is initially raised.
- 9) The total time allocated for the public comment period at each meeting shall be fifteen (15) minutes.

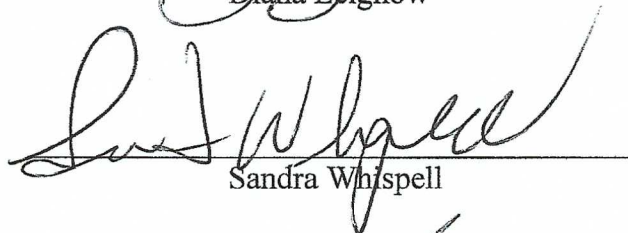
- 10) Speakers shall not make scandalous, impertinent, and redundant comments or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting.
- 11) Personal attacks on Board Members, Township staff, other speakers, or members of the public will not be tolerated.
- 12) The speaker must address all comments to the Board of Supervisors and not to individuals.
- 13) All speakers shall conduct themselves with dignity and proper decorum at all times.
- 14) The Chairperson may stop any speakers that are in violation of this policy.
- 15) Any person displaying unruly behavior will not be afforded the three minute comment period. Any person continuing unruly behavior will be asked to leave the meeting. Any person refusing to leave the meeting will be subject to removal by appropriate authority.
- 16) The Board of Supervisors has the discretion to increase any of the time limits of this policy. If there is not enough time for public comment at a meeting, the Board may defer the comment period to the next regular meeting or to a special meeting occurring in advance of the next regular meeting.

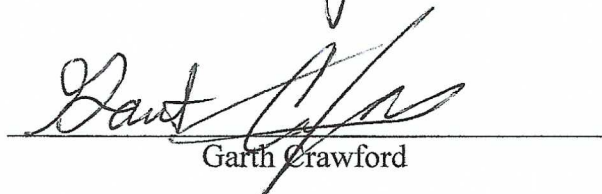
The Policy becomes effective according to the date of execution as set forth below.

ADOPTED by the Madison Township Supervisors, this 13th day of September, 2021.

MADISON TOWNSHIP SUPERVISORS

  
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Diana Leighow

  
\_\_\_\_\_  
Sandra Whispell

  
\_\_\_\_\_  
Garth Crawford